



EMORY

ROLLINS
SCHOOL OF
PUBLIC
HEALTH

HOW TO PULL MIDTERM & FINAL COURSE EVALUATIONS

RSPH Faculty

Accessing Evaluation Results in Canvas

Login to Canvas with
your Emory NetID and
Password

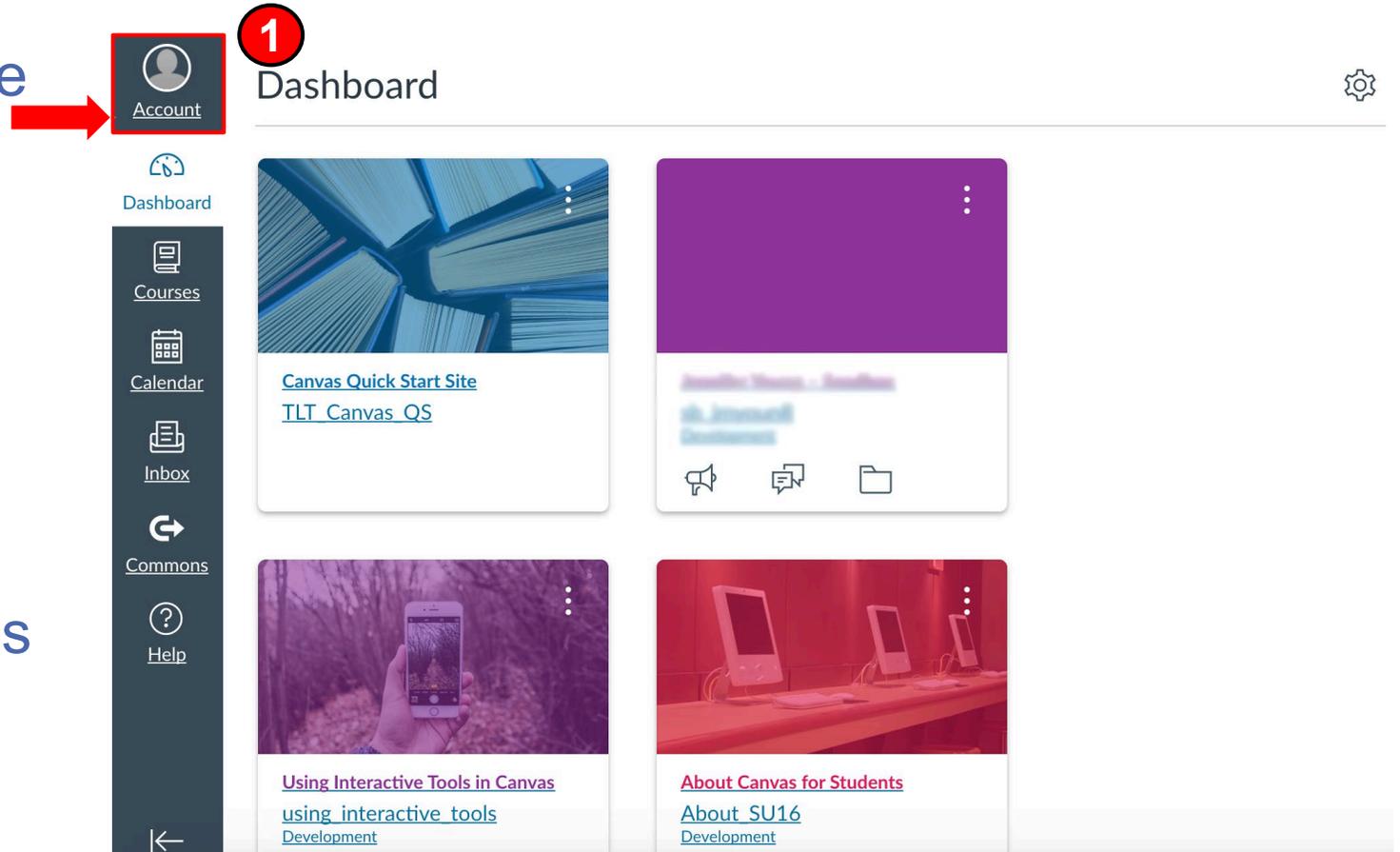
The screenshot shows the Canvas Dashboard interface. On the left is a dark sidebar with navigation icons and labels: Account (person icon), Dashboard (circular arrow icon), Courses (book icon), Calendar (calendar icon), Inbox (envelope icon), Commons (circular arrow icon), Help (question mark icon), and a back arrow at the bottom. The main content area is titled "Dashboard" and features a settings gear icon in the top right. It displays four content cards in a 2x2 grid:

- Top-left card:** Features a blue-tinted image of books. Below the image are the links [Canvas Quick Start Site](#) and [TLT Canvas QS](#).
- Top-right card:** Features a purple header. Below the header is a white section with a blurred title and three icons at the bottom: a megaphone, a speech bubble, and a folder.
- Bottom-left card:** Features a purple-tinted image of a hand holding a smartphone. Below the image are the links [Using Interactive Tools in Canvas](#) and [using interactive tools Development](#).
- Bottom-right card:** Features a red-tinted image of computer monitors on a desk. Below the image are the links [About Canvas for Students](#) and [About SU16 Development](#).

Accessing Evaluation Results in Canvas

After logging into Canvas make the following selections:

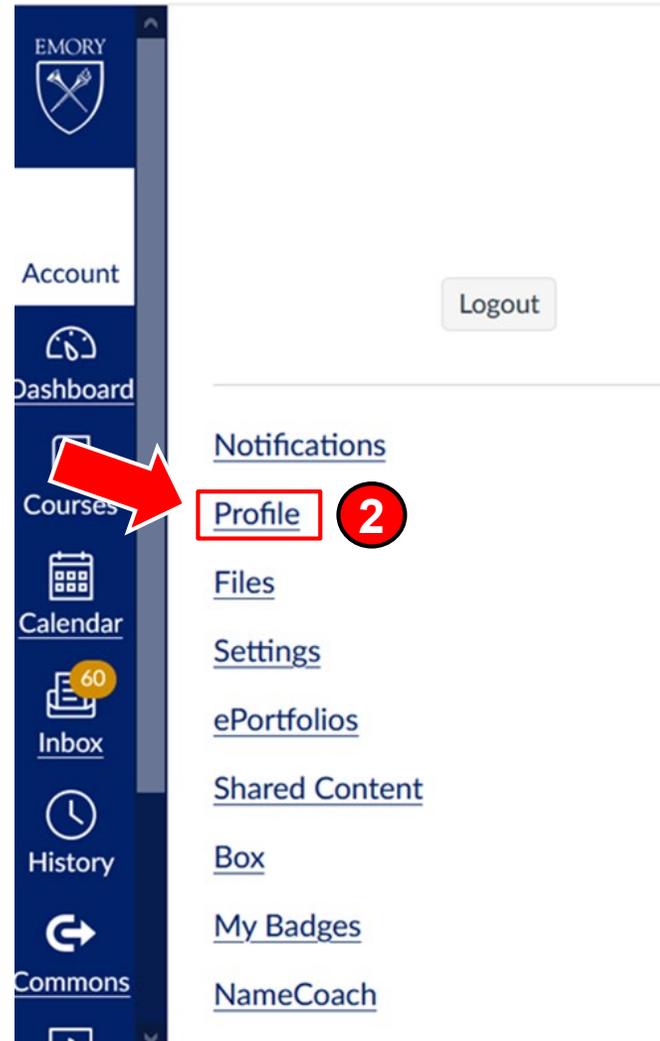
1. **Select Account**
2. Select Profile
3. Select Course Evaluations



Accessing Evaluation Results in Canvas

After logging into Canvas make the following selections:

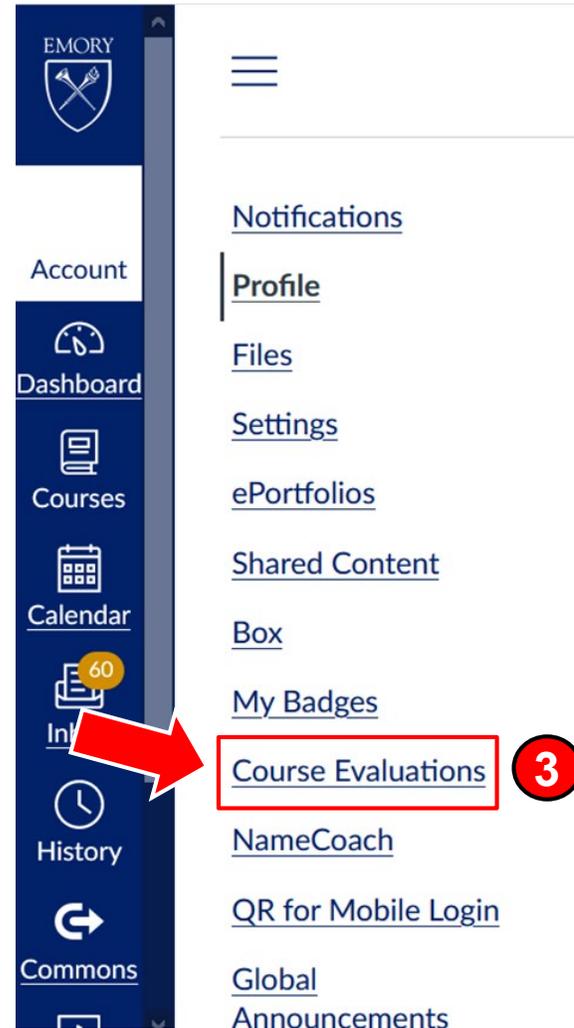
1. Select Account
2. **Select Profile**
3. Select Course Evaluations



Accessing Evaluation Results in Canvas

After logging into Canvas make the following selections:

1. Select Account
2. Select Profile
3. **Select Course Evaluations**
(allow a few seconds for this option to appear)



Dashboard Home Screen

Emory University: Rollins School of Public Health [Switch Account](#)

 EvaluationKIT
by Watermark™

Home Results ▾ Custom Question Surveys Attach Surveys to Projects

Instructor ▾ ?

Custom Questions

RSPH_Spring_2021_Fullterm_Traditional

Status: Closed Access From: 3/21/2021 12:00 AM Access Until: 4/1/2021 11:59 PM Delivery Date: 4/21/2021 12:00 AM

Project Results

RSPH_Spring_2021_Midterm_Trad

Response Rate Tracker

RSPH_Spring_2021_Midterm_Traditional

Responses/Enrollments

53.57 % 15 / 28

Daily Responses



In-Progress

[View All](#)

No Project Found

You should now see the EKit Dashboard home screen.

Dashboard Home Screen

The screenshot shows the EvaluationKIT dashboard for Emory University's Rollins School of Public Health. The top navigation bar includes 'Home', 'Results', 'Add New Surveys', and 'Attach Surveys to Projects'. A red arrow labeled '1' points to the 'Results' dropdown menu. The dropdown menu is open, showing options: 'Response Rate Tracker', 'Project Results', 'Instructor Results', 'Faculty and Student Reporting', and 'Results Feedback'. A second red arrow labeled '2' points to 'Project Results'. Below the navigation, there is a 'Custom Questions' section with a card for 'RSPH_Spring_2021_Fullterm_Traditional' showing its status and dates. The main content area is divided into three sections: 'Project Results' (empty), 'Response Rate Tracker' (showing a progress bar for 'RSPH_Spring_2021_Midterm_Traditional' at 53.57% and a 'Daily Responses' line chart), and 'In-Progress' (showing 'No Project Found').

Emory University: Rollins School of Public Health [Switch Account](#)

EvaluationKIT by Watermark™ Home Results Add New Surveys Attach Surveys to Projects

Response Rate Tracker
Project Results
Instructor Results
Faculty and Student Reporting
Results Feedback

Instructor

Custom Questions

RSPH_Spring_2021_Fullterm_Traditional
Status: Closed Access From: 3/21/2021 12:00 AM Access Until: 4/1/2021 11:59 PM Delivery Date: 4/21/2021 12:00 AM

Project Results

RSPH_Spring_2021_Midterm_Traditional

Response Rate Tracker

RSPH_Spring_2021_Midterm_Traditional
Responses/Enrollments
53.57 % 15 / 28
Daily Responses

In-Progress

[View All](#)

No Project Found

ationkit.com/#_Fall_2020_Fullterm RSPH_Fall_2020_Fullterm

Select Results at the top of the screen and then click Project Results.

Project Results

Emory University: Rollins School of Public Health [Switch Account](#)

 EvaluationKIT
by Watermark™

[Home](#) [Results](#) [Custom Question Surveys](#) [Attach Surveys to Projects](#)

Instructor



Project Results

Name	Project End Date	Results Start	Results End	View
RSPH_Spring_2021_Midterm_Traditional	3/5/2021	3/6/2021	Open	
RSPH_Fall_2020_Fullterm	11/22/2020	12/22/2020	Open	

Total 2

Records per page

Page of 1

Select which term you want to pull evaluations for by clicking the hyperlink.

Project Results

Emory University: Rollins School of Public Health [Switch Account](#)

EvaluationKIT by Watermark™ Home Results ▾ Custom Question Surveys Attach Surveys to Projects

Instructor ▾ ?

Project Results RSPH_Spring_2021_Midterm_Traditional

Course Code	Title	Unique ID	Report
SP21_EPI_539_1	EPI-539-1: EPI Concepts & Analysis - Spring 2021	SP21_EPI_539_1	

Total 1 Records per page 1000 ▾

- Detailed Report
- Detailed Report + Comments
- Short Report
- Short Report + Comments
- Response Report
- Raw Data
- Feedback

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uationkit.com/CustomQuestion/Default.aspx

To download a copy of the evaluation report for a course, click the down arrow icon under Report. Then select the type of report from the list of choices.



EMORY

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QUESTIONS?

Please send all questions to
rsphenrollmentservices@emory.edu