

## WRITING RESOURCES: DID YOU KNOW?

[The Emory Writing Center](#) offers class visits.

If you request a class visit, a Writing Center tutor will come to your class to introduce your students to the Writing Center and suggest ways that students can use Writing Center resources to support their success in your class.

Class visits last approximately 5-7 minutes. They ask that requestors give at least two weeks' notice when requesting a class visit. Class visits are often most successful when they occur a few days before a major writing assignment is due.

Faculty can request a visit by filling out [this request form](#). If you would like to request a more extensive workshop, please visit their [Workshops page](#).

## THANK YOU!

Many thanks to the 56 faculty and instructors who submitted their DEI Curriculum Assessment Forms for a total of 68 courses!!

If you have not yet uploaded your [course syllabus](#) and [DEI Assessment Tool](#) and/or communicated your final exam space needs (including that you don't need space), please do so immediately by completing [this form](#).



## RESOURCES FOR FALL

- [RSPH Student Support Toolkit for Fall 2024](#)
- [Academic Support for Students](#)

## FALL 2024 REMINDERS:

### ! COURSE EVALUATION:

Course evaluations are conducted each semester using software called Evaluation KIT accessed via Canvas. Starting on September 01, Fall teaching instructors will have the opportunity to add additional questions to their midterm and final course evaluation.

Instructions on Accessing and Adding Custom questions in CANVAS can be found below:

- [EKit Training Video RSPH](#)
- [Enrollment Services Guide \(PDF\)](#)
- [RSPH Enrollment Services Instructor Training](#)

### ! FALL GRADES:

- **October 18:** Fall Break Session grade due
- **October 25:** First Half Week Sessions grade due
- **December 18:** Graduating students grade due
- **December 19:** Non-Graduating students grade due

### ! IMPORTANT:

**November 05** is "Rollins Election Day On" In person and online synchronous courses do not meet. Plan to make asynchronous content available that students can cover independently, thereby allowing them to engage in civic activities. To learn more on REDI please click [here](#).

## SEMESTER AT A GLANCE

Fall 2024

AUG: Department Spring 2025 Schedule Planning

OCT: Mid-Course Eval Opens/Closes

OCT/NOV: Spring 2024 Pre-Registration Opens/Closes

NOV-DEC: Regular Course Evaluations Opens/Closes

DEC: Fall 2024 Graduating Students

## HAPPENING IN AUGUST

September 2024

01: First Half Classes Add/Drop/Swap Closes

02: Labor Day (no classes)

04: Regular Classes Add/Drop/Swap Closes

06: EMPh Program Regular Classes Begin

09: Spring 2025 Schedule Due to ES

18: First Half Classes Grading Basis Deadline

