

REMINDERS

- ▶▶ **JAN 14:** Please use [this form](#) to submit your course syllabus, the completed [DEI Course Reflection Tool](#) (formerly called the [DEI Assessment Tool](#)), and Final Exam information by this deadline. By popular demand, we have developed an electronic DEI Course Reflection Tool to facilitate completion and submission.
- ▶▶ **JAN 15:** The Spring 2025 Coordinated Care Response Training for Teaching Assistants will take place on Wednesday, January 15, 2025 from 12:00 – 1:00PM ET via Zoom. Register [here](#) to receive the Zoom Link. While this session is offered for Teaching Assistants, faculty and staff are also invited and encouraged to participate. By the end of the session, TAs will be able to:
 - Apply the Recognize-Relate-Refer Model.
 - Identify university resources available to students.
 - Describe the RSPH Pathways of Support (Crisis Response) Protocol used to address student health & well-being concerns.
- ▶▶ **JAN 15:** Outstanding APE Award deadline. Please encourage your students to apply.
- ▶▶ **JAN 31:** PUBH 501 Interprofessional Education and Public Health Leadership in person session. ALL RSPH courses will NOT meet in person or synchronously online. Asynchronous content delivery only.

SPRING DATES

- [Spring 2025 General Dates](#)
- [Spring 2025 Sessions Dates](#)

SPRING TEACHING RESOURCES

- **JAN 08: Spring 25 Pre-Semester Preparation Day.** Teaching & Learning Technologies is proud to partner with the Center for Faculty Development and Excellence (CFDE) and Emory Libraries to host Spring Semester Course Preparation Day. Sign up [here](#).
- **CANVAS Resources:** Please visit the Canvas [Training Calendar](#) to view the current schedule of training sessions. Click [here](#) to check out the latest on [Digital Matters](#).
- **SPRING 2025 Syllabus:** As you prepare your SPRING 2025 syllabus, review [the list of major religious observances for 2024-2025](#) and avoid scheduling major assignments, exams, meetings, and other events on these dates when possible, to avoid the need for accommodation requests.
- **Department of Accessibility Services (DAS) Resources:** Students with academic accommodations from DAS will be notifying instructors of their accommodations through the Accommodate Portal. Helpful Links: [DAS Faculty Resource Guide](#) [5 Tips for Supporting Students](#)

SEMESTER AT A GLANCE

Spring 2025

JAN: Pre-Term, Regular, & 1/2 Semester Sessions Begin
FEB: Grades Due for 1/2 semester Classes (First Half)
FEB: Summer Courses Pre-Registration Begins
MAR: Fall 2025 Pre-Registration for Returning Students
APR: ETD Deadline
MAY: Grades due

HAPPENING IN JANUARY

January 2025

13: DEI Assessment Tool/Course Syllabi Submission Deadline
14: Add/Drop/Swap Begins for Regular Session
14: Pre-Term Classes Grade Deadline
15: Coordinated Care Response Training TA Event
18: Add/Drop/Swap Closes for First Half Classes
22: Add/Drop/Swap Closes for Regular Session Classes
31: PUBH 501 Leadership in person session