

## REMINDER *By ES Team*

### Course Evaluation Reminder:

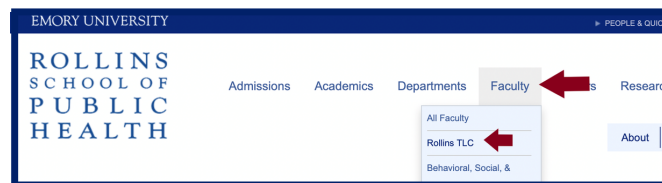
Course evaluations are conducted each semester using software called EvaluationKIT accessed via Canvas. Starting on September 15, Fall teaching instructors will have the opportunity to add additional questions to their midterm and final course evaluation.

Instructions on Accessing and Adding Custom questions in CANVAS can be found below:

- [EKit Training Video](#)
- [RSPH Enrollment Services Guide \(PDF\)](#)
- [RSPH Enrollment Services Instructor Training](#)

## RESOURCES

- [Rollins TLC link](#) (under faculty tab-see image)



- [Fall 2022 Course Evaluation Deadlines](#)
- [FSAP - Emotional Health](#)
- [RSPH Student Resources](#)
- [EMORY HR-Faculty Resources](#)
- [Newsletters Archive](#)

## ANNOUNCEMENTS *Dr. Delia Lang*

Inter-Professional Team Training (ITT) is scheduled for the afternoon of Friday, October 28th. We need RSPH faculty to facilitate the students' small group discussions. To serve as a facilitator for ITT Day, please register through [this link](#) by Friday, September 15, 2022.

More information can be found [here](#).



**Many thanks** to the 57 faculty and instructors who submitted their DEI Curriculum Assessment Forms for a total of 67 courses!!

An evaluation is underway to inform priorities for teaching support.

## *Reminders for Fall Instructors*

- October 15: Fall Break Session grade due
- October 21: First Half Week Sessions grade due

## UPCOMING EVENTS:

- October 28 (Friday): PUBH 501 - ITT in person session. RSPH courses meeting after 12:00pm will NOT meet in person. Asynchronous content delivery.
- November 08 (Tuesday): ["Rollins Election Day On"](#). RSPH courses do not meet in person or online. Asynchronous content delivery.

## SEMESTER AT A GLANCE

*Fall 2022*

SEPT: Midterm/Final Evaluation Custom Question Entry

OCT: Mid-Course Evaluation Opens/Closes

OCT-NOV: Spring 2023 Pre Registration

NOV- DEC: Regular Course Evaluations Opens/Closes

FALL 2022 Important Dates:

- [Fall 22 General Dates](#)
- [Fall 22 Drop/Add/Swap Dates by Academic Sessions](#)

## HAPPENING THIS MONTH

*September 2022*

09: Course roster review deadline - first half semester sessions and regular sessions

09: DEI curriculum assessment form due to Delia Lang

19: Help Us, Help You

15: Fall 2022 curriculum change deadline

15: Midterm Evaluation Custom Question Entry Open