How to unblock messages sent by the Office of Career Development via Handshake

Follow these steps so you never miss emails from the Office of Career Development.

For MS Outlook 2013 users:
1. Open Outlook 2013
2. On the Home tab, click Junk. Then click Junk e-mail options.
3. On the Safe Senders tab, click Add.
4. Enter “@joinhandshake.com” in the blank field.
5. Click OK.

For Outlook Web Access users:
1. Log in to your email
2. In the top right corner, click the middle Settings button. Then click Options.
3. On the left side navigation panel, under Accounts, click Block or Allow.
4. Enter “@joinhandshake.com” in the field under Safe Senders and Recipients.
5. Click the + sign to add this domain.

Email rsphcareerdev@emory.edu or come by the 8th floor of GCR if you have questions.